

## **Reading: Make the Final Decision**

The Design Team should be prepared to answer questions about:

- Benefits,
- Costs,
- Risks,
- Impact on people, and
- Other evaluative factors.

It is important to build in the possibility of the recycling process into your timeline. If there was no decision up front about what process would be used for making the final decisions, the Steering Committee needs to choose a method at this point.

In addition, plans need to be made for communicating the design to the rest of the organization.

An important part of the decision process is to make provisions for ongoing evaluation of the design and making adjustments as necessary. Additional information or unforeseen obstacles could necessitate a different direction. Your design will stay on track more easily if you have a flexible process that allows for midcourse corrections.